

Fee \$ \_\_\_\_\_

R.E. # \_\_\_\_\_

Permit # \_\_\_\_\_

**CITY OF HOMETOWN**

**PERMIT APPLICATION**

**NEW or REPLACEMENT**

**A/C /FURNACE or HOT WATER HEATERS**

Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Building Address \_\_\_\_\_  
.....

Person, Firm or Corporation doing work

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

.....  
Please check appropriate lines.

A/C Replacement: \_\_\_\_\_ New: \_\_\_\_\_

FURNACE: Replacement: \_\_\_\_\_ New: \_\_\_\_\_

WATER HEATER Replacement: \_\_\_\_\_ New: \_\_\_\_\_

Upon completion of job the City of Hometown will be inspecting:  
The Electrical aspects of the Furnace , A/C, and **Water Heater (direct vent type)**  
The Chimney Cap  
The Chimney  
The Gas Shut-off (must be located outside of unit)  
Water Heaters will also have the following checked  
Floor drain, overflow pipe, flue connection, and water connections and shut off  
Valve. All gas piping must be black pipe no flex connections.  
The general working condition of the Furnace, A/C, and Hot Water Heater  
(MANDATORY)

Homeowners Signature: \_\_\_\_\_

Contractors Signature: \_\_\_\_\_

**APPROVED**

**DENIED**

By \_\_\_\_\_ Date: \_\_\_\_\_

(Revised 2009)

Language regarding Hot Water heater installation:

## **Hot Water Heaters, New, Additional Requirements For Installation of New or Replacement Hot Water Heaters**

In the case of an emergency, after hours or weekend installation, the specific application for permit for a hot water heater must be received by the City within the first business day of the installation.

### **Tank Hot Water Heaters**

#### **Existing Structure**

All hot water heaters being installed in an existing structure as a true replacement shall be subject to the following installation requirements:

- All new or replacement hot waters heaters must be ANSI certified.
- The safety relief valve must have a 3/4" copper or galvanized pipe, minimum of 3 feet long, installed to it.
- New flue (smoke pipes) must be installed when hot water heater is installed (i.e., old flue must be removed); flue pipe must be pitched upward, the high hat must be screwed to the top and each flue section must be screwed together (use of any tape on flue sections is prohibited).
- Gas line installed must be solid black gas piping, have an appropriate gas shutoff valve and be installed directly to the gas burner control module.
- Water lines installed directly to the hot water heater must be metal piping; a shut-off valve for the cold water supply must also be installed (use of flexible copper piping is allowed however, the shut-off valve must be installed before any connection is made to this flexible piping)

#### **New/remodeled structure**

All new hot water heaters being installed within a new/remodeled structure, the above noted specifications apply in addition to the following requirement:

- A floor drain must be properly installed within the structure that is housing the new hot water heater in order to properly handle any discharge by the relief valve or any leakage by the hot water heater. The floor drain will not be allowed to empty into a crawl space or other open area but must be properly connected into the household's waste water connection and vented properly. This provision does not apply to any 90% or higher furnaces, air conditioners or humidifiers (except where a slab foundation exists and installation of a pump is required).
- All walls/ceilings in area must be fire stopped. If you remove any part of the wall or ceilings during construction for any reason, you must replace it with same or 5/8" type drywall with 1 coat of taping applied to all seams or perforations around pipe etc. Then install new hot water tank to completion.

## **"NOTICE TO HOMEOWNER"**

**INSPECTIONS AND APPROVAL OF STAGES BY CONSTRUCTION ARE CONDUCTED BY THE BUILDING DEPARTMENT AS REQUIRED BY ORDINANCE TO ASSURE COMPLIANCE WITH THE BUILDING CODE AND PROPER CONSTRUCTION PRACTICES IN ORDER TO PRESERVE PROPERTY VALUES, AND MAINTAIN HEALTH AND SAFETY STANDARDS. AS WORK IS PROGRESSING TO REQUIRED DEGREE, INFORM THE INSPECTOR BY MAILING THE POSTCARDS OR BY DIRECT CONTACT.**

**DO NOT CONCEAL WORK UNTIL INSPECTED AND APPROVED. IF UNAPPROVED WORK HAS BEEN COVERED, IT WILL BE REQUIRED TO BE EXPOSED FOR INSPECTION.**

**In the event of rejection of work, the required corrective measures must be performed immediately before proceeding with any other work, and the inspector must be informed for a re-inspection.**

**THE FOLLOWING INSPECTIONS ARE REQUIRED:**

**FOUNDATION:** EXCAVATED AND FORMED. FOR SLABS,  
GRAVEL FILL AND VAPOR BARRIER IN PLACE.

**FRAMING:** FRAMING COMPLETE WITH JOISTS, SHEATING,  
BRACES, SIDING, AND ROOFING.

**ELECTRICAL:** CONDUIT, PANELS, BOXES, ETC. ROUGHED IN.

**PLUMBING:** PIPING ROUGHED IN AND CONNECTIONS TO  
EXISTING SERVICES COMPLETED. ANY WORK  
WITH WATER METER WILL BE HANDLED BY **THE**  
**PUBLIC WORKS DEPARTMENT.**

**FINAL:** EXTERIOR AND INTERIOR COMPLETED IN ALL  
RESPECTS, NOT NECESSARILY DECORATED OR  
PAINTED.

**GARAGES:** ONLY FINAL INSPECTION IS REQUIRED UNLESS  
UNUSUAL CONDITIONS EXIST OR INTERIOR  
FRAMING MEMBERS ARE COVERED.

**A COPY OF THE APPROVED PLAN MUST BE ON THE JOB FOR INSPECTIONS**

When applying for a permit to do work to your home “BY OWNER”, anyone that does the work, “family, friend or contractor” makes you the homeowner liable for any personal injury, property damage to your home, driveway or surrounding neighbors occurring during or due to work being done.

When you apply for a permit under a contractors name, the City of Hometown requires said contractor to produce a certificate of insurance when applying for a business license, which is required prior to issuance of a permit. If the work is incomplete or done in a manner less than good quality, the City of Hometown can suspend their business license until the work is completed to the Building inspectors satisfaction. As always, under the City of Hometown Code, all Electrical & Plumbing work must be done by a licensed contractor. All Roofing Contractors must be State Licensed.

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